

14. Somerset Waste Board – Forward Plan

Somerset Waste Partnership

Somerset Waste Board – Forward Plan April 2012 to July 2012

Important Note

The Somerset Waste Partnership is required to publish a forward plan of key decisions. The Waste Board's Standing Orders sets out its definition of a key decision. In addition to key decisions, the forward plan shown below lists all the business to be transacted by the Somerset Waste Board during the period of the Plan, which will also include reports for information. Agendas and reports for Waste Board meetings are published on the County Council's website at least five clear working days before the meeting date. The Plan is rolled forward on a monthly basis. *Where possible the Somerset Waste Partnership will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan. Revised versions of the forward plan will be published on the following dates:-

- 16 March 2012 covering April 2012 to July 2012
- 16 April 2012 covering May 2012 to August 2012
- 16 May 2012 covering June 2012 to September 2012
- 15 June 2012 covering July 2012 to October 2012

The most up to date version of the plan is available:

- For inspection at County Hall (in Taunton).
- On the Somerset Waste Partnership web site at www.somerset.gov.uk/council/forward.asp
- Downloadable in PDF format **here**.*
- Alternatively, copies can be obtained by telephoning (01823) 357148.

* You will need a copy of Adobe Acrobat Reader available free **here**.

Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

SWB Ref/Date for Decision	Title of Decision	Details of Decision to be Made	Principal Consultees	Details of Consultation	Details for Representations	Background Papers	Contact Officer
SWB/11/10/02 30/03/12 (K)	Contract extension for recycling and refuse collection	To consider the report and agree recommendations			Contact Officer and / or make representations at the meeting		Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/11/10/05 30/03/12 (K)	Waste Minimisation Strategy	To consider the report			Contact Officer and / or make representations at the meeting		David Mansell 01823 625713
SWB/11/02/08 30/03/12 (K)	New Controlled Waste Regulations	To receive a report regarding the proposed new Defra Controlled Waste Regulations	Internal	Internal	Contact Officer and / or make representations at the meeting	Report to Board on 15 December 2010	Team Leader (West) Somerset Waste Partnership 01823 625720
SWB/12/02/ 01 30/03/12	Update on VAT issues affecting the Waste Partnership	To consider the report	Partner Authorities	Internal	Contact Officer and / or make representations at the meeting	Annual Budget papers 2011/2012; Review of Somerset Waste Partnership Corporate Risk Assessment Item 7 24 February 2012	Martin Gerrish
SWB/12/03/01 30/03/12	Confidential Item: Review of Chief Officer Terms and Conditions by the Administering Authority	To consider the report and decide whether the revised Chief Officer contractual arrangements should be adopted.	District Council CEOs , Waste Board Chairman, MD Waste Partnership	The impact of the changes discussed in full.	Contact Officer and / or make representations at the meeting		Richard Crouch 01823 355074
SWB/12/03/02	SWP Internal Audit Plan 2012-13	To consider the report and agree recommendations	Internal	Internal	Contact Officer and / or make representations at the meeting		Alastair Woodland Audit Manager South West Audit Partnership 01823 356160

SWB Ref/Date for Decision	Title of Decision	Details of Decision to be Made	Principal Consultees	Details of Consultation	Details for Representations	Background Papers	Contact Officer
SWB/11/12/02 29/06/12 Annual General Meeting	SWP External Audit Plan 2011-12 and Annual Audit Fee 2012/13	To consider the report					Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/11/12/07 29/06/12 Annual General Meeting	Election of Chairman and Vice-Chairman	To elect a Chairman and Vice-Chairman	Internal	Internal	Contact Officer and / or make reps at the meeting	Constitution	Scott Wooldrige Comm Governance 01823 356748
SWB/11/12/08 29/06/12 Annual General Meeting	Health and Safety Update	To consider the report			Contact Officer and / or make representations at the meeting		Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/11/12/09 29/06/12 Annual General Meeting	Performance Monitoring 2011/12 – Outturn Report	To consider the report			Contact Officer and / or make representations at the meeting		Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/11/12/10 29/06/12 Annual General Meeting	Budget Monitoring 2012/13	To consider the report			Contact Officer and / or make representations at the meeting		Martin Gerrish Finance Manager Somerset Waste Partnership
SWB/10/12/03 29/06/12 (K) Annual General Meeting	Joint Municipal Waste Management Strategy	To review options in light of regional infrastructure and other developments	Public and Stakeholder and Consultation Programme	Details to be determined	Contact Officer and / or make representations at the meeting		Steve Read Managing Director Somerset Waste Partnership 01823 625707
SWB/11/03/02 29/06/12 (K)	Benchmarking and Value for Money Review	To consider the report and agree recommendations	Internal	Internal	Contact Officer and / or make representations at	SWP Business Plan 2011-16 SWB Constitution	Steve Read Managing Director Somerset Waste

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Annual General Meeting					the meeting		Partnership 01823 625707
SWB/10/02/06 29/06/12 (K) Annual General Meeting	Confidential Item: Novation of Recycling and Waste Collection Contract to May Gurney Limited	To receive the report and agree recommendations	South Somerset District Council and Somerset County Council Legal Services	Internal	Contact Officer and / or make representations at the meeting	None	Steve Read Managing Director Somerset Waste Partnership 01823 625707

(K) = Key Decisions

The Forward Plan (FP) Reference refers to the year and month the item of business was first published on the Plan.

Arrangements for making representations at Somerset Waste Board meetings

At the Chairman's invitation you may ask questions and/or make statements or comments at Somerset Waste Board meetings about **any matter on the agenda for that particular meeting**. You may also present a petition on any matter within the Board's remit.

A slot for Public Question Time is set aside near the beginning of each meeting, after the Minutes of the previous meeting have been signed. However, questions or statements about any matter on an agenda are taken at the time when each matter is considered.

If you wish to speak at the Somerset Waste Board, please inform Scott Woodridge or Vicki May, Community Governance, **before the meeting**. Contact details: VMay@somerset.gov.uk or 01823 357148.